

SUPERIOR EQUINE SIRES – CONCEPTION DATABASE: HOW TO ADD REPORTS TO THE DATABASE

Your Username & Password will be emailed to you by the administrator after you register.

LOG-IN: <http://www.superiorequinesires.com/cmsAdmin/admin.php>

USERNAME:

PASSWORD:

ADD/MODIFY YOUR USER INFORMATION:

1. After you log-in, you will see the welcome screen
2. In the left column, with the dark gray background, click **“Breeder/User Information”**

The screenshot shows the 'Breeder/User Information' form in the Superior Equine Sires administration interface. The left sidebar contains the site logo and navigation links. The main content area displays the form with various input fields and a description section.

Superior Equine Sires

My Account | Logoff (joeblow)
Help | License | View Website >>

Breeder/User Information

CDB Stallion Reports

Breeder/User Information [Save] [Preview] [Cancel]

Created Sep 17th, 2013 - 08:53:27 PM (by joeblow)
Last Updated Sep 17th, 2013 - 08:53:27 PM (by joeblow)

Your information will not appear on the website! It's for admin purposes only.

Full Name

Email

Specialty

Phone

Website

Facebook Page

Description

Short Description 150 characters or less

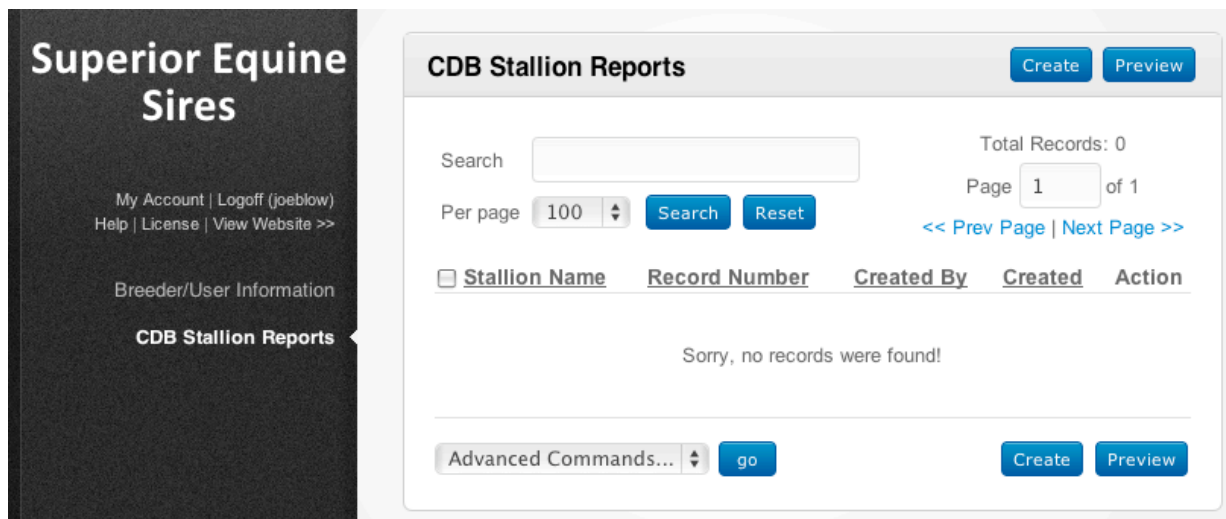
Background

Qualifications

[Save] [Preview] [Cancel]

CREATE CONCEPTION REPORTS:

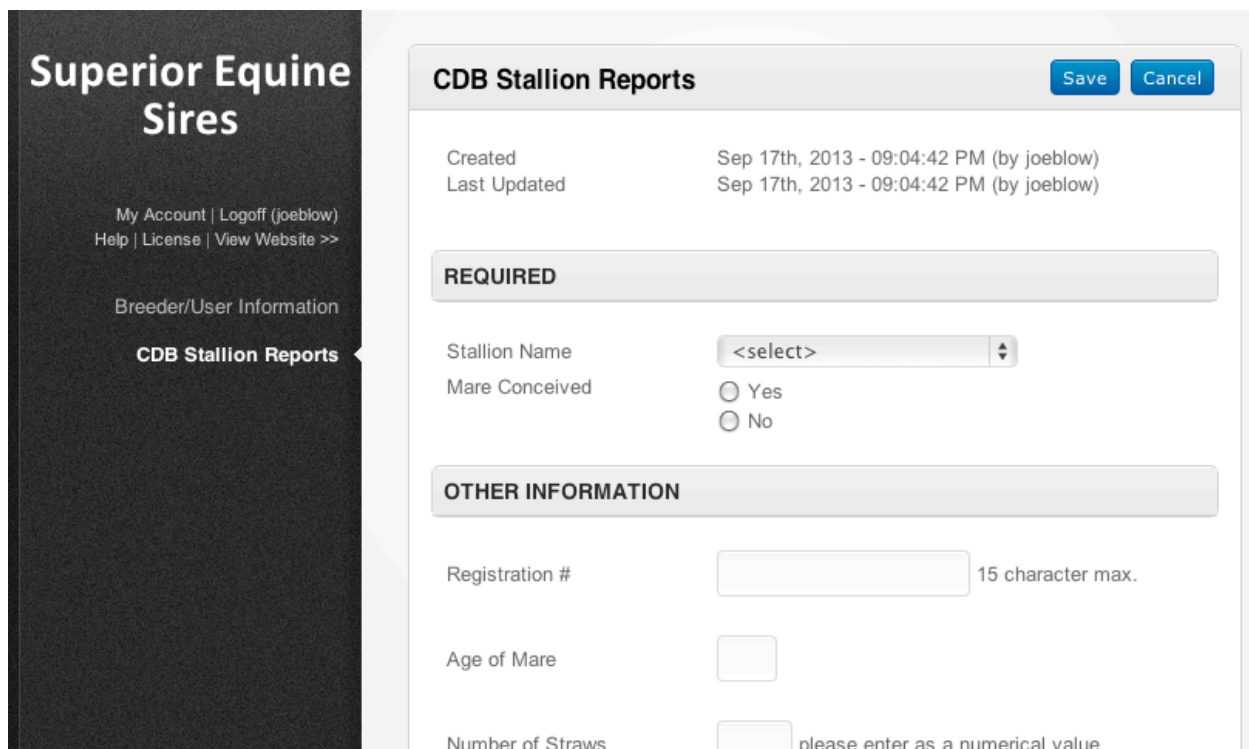
1. In the left column, click “CDB Stallion Reports”



The screenshot shows the 'CDB Stallion Reports' page. On the left is a dark sidebar with the 'Superior Equine Sires' logo and navigation links: 'My Account | Logoff (joeblow)', 'Help | License | View Website >>', 'Breeder/User Information', and 'CDB Stallion Reports' (highlighted). The main content area has a title 'CDB Stallion Reports' with 'Create' and 'Preview' buttons. Below is a search bar, 'Total Records: 0', 'Page 1 of 1', and '<< Prev Page | Next Page >>'. A table header lists 'Stallion Name', 'Record Number', 'Created By', 'Created', and 'Action'. The table body contains the message 'Sorry, no records were found!'. At the bottom are 'Advanced Commands...' and 'go' buttons, along with 'Create' and 'Preview' buttons.

2. Click “Create” to write a single stallion report
3. The CDB Stallion Reports page is now ready for you to enter information. *Below is a partial screenshot of the Reports page.*

Simply select a Stallion Name from the dropdown list and then fill in the remainder of the form. When you are finished, click “Save”. Your report will show up immediately in the database. To create a report for another stallion, just repeat Steps 2 and 3.



The screenshot shows the 'CDB Stallion Reports' form. The sidebar is the same as in the previous screenshot. The main content area has a title 'CDB Stallion Reports' with 'Save' and 'Cancel' buttons. Below are 'Created' and 'Last Updated' fields, both showing 'Sep 17th, 2013 - 09:04:42 PM (by joeblow)'. A 'REQUIRED' section contains a 'Stallion Name' dropdown menu (showing '<select>') and a 'Mare Conceived' field with radio buttons for 'Yes' and 'No'. An 'OTHER INFORMATION' section contains a 'Registration #' field (15 character max.), an 'Age of Mare' field, and a 'Number of Straws' field (please enter as a numerical value).

4. If the Stallion you want to create a report for is not on the list, go the **www.superiorequinesires.com** and click on the Conception Database banner, then submit your stallion request(s).

To view your report on the website, go to the Conception Database homepage and click “Browse by Stallion Name” and go to that stallion, then click “reports”.

<http://www.superiorequinesires.com/cdb-home.php>